



**CHETANA'S  
JUNIOR COLLEGE OF COMMERCE AND ARTS**

**Founder President**



**Respected Balasaheb Madhukarrao Chaudhari**

[Former Education & Finance Minister, Govt. of Maharashtra]

Ex-Speaker, Maharashtra Legislative Assembly

**PROSPECTUS**

**2019-20**

### Managing Committee of Chetana

Sr. No.	Designation	Name	Qualification	Profession
01	President	Shri. Shridatta Haldankar	B. Com.	Industrialist
02	Vice-President	Shri. Deepak Kulkarni	B. E. (Civil)	Business
03	Secretary	Shri. Shirish Chaudhari	M. Sc. (Agri.)	Social Service
05	Trustee	Dr. Ashok Chaudhari	M. F. A. M. (Mumbai) D. I. M.	Physician
06	Trustee	Advt. Sanghraj Rupwate	M. A. L. L. B.	Advocate
07	Trustee	Shri. Ganesh Kaskar	M. Tech.	Engineer
08	Trustee	Shri. Nitin Mahajan	B. E. (Mech.) M. M. S	Engineer
09	Ex-Officio Member	Dr. Maheshchandra Joshi	M. Com. M. Phil. Ph. D.	Principal

## **Chetana – Profound Education Movement.**

The meaning of the word “Chetana” is consciousness. Consciousness is the essence of all creation. It is all-pervasive and infinite. It is the essence that unifies all beings and things. The cultural advancement of the human race itself can be attributed to the awareness of this consciousness. This consciousness requires a blend of emotional awareness and wisdom, which are the primary goals of education. Hence this name was suggested by Late Smt. Kusumtai Chaudhari while forming this profound education movement. Chetana, a service oriented educational trust was established on 09<sup>th</sup> September, 1969 by Respected Balasaheb Madhukarrao Chaudhari (former Education and Finance Minister, Government of Maharashtra and Ex-Speaker, Maharashtra Legislative Assembly).

Chetana, one of Balasaheb’s dreams, has consistently progressed over the years and has today become an institution to reckon with. Now centrally located, Chetana was once a part of the suburb, located along the Mahim creek connected to Mithi River. Majority of the local population was totally dependent on this river and the creek for livelihood. As a Minister, whenever Balasaheb visited the nearby area, he was perturbed by the severe problem of illiteracy and poverty. His concern for the social and educational development of the region led him to decide over the establishment of an educational institution for the children of fishermen and other marginalized communities in the vicinity. He even travelled by boat to search for a suitable piece of land for Chetana. Finally, this search ended when the Government of Maharashtra allotted an open plot for Chetana. However, developing this plot was another task as it was a marshy land. It was filled by stone, sand and with the soil. He assembled a team of educationists and social workers to contribute to the development of Chetana. It was predetermined that Chetana will strive to provide educational facilities to students coming from underprivileged strata of society.

Finally, Chetana’s academic activities commenced from June 1970 for the students many of whom were the first generation learners. Till today, Chetana is committed to its mission framed by its founder. Now Hon’ble Shri Shirish Madhukarrao Chaudhari, Honorary Secretary of Chetana Education Trust; is shaping this movement with his colleagues towards world class institute. Considering the need of time, Chetana has expanded its scope of operations and set up two more institutions: Chetana’s Ramprasad Khandelwal Institute of Management & Research and Chetana’s Institute of Management and Research. Today these two institutions are rated among the best institutions in the field of Management Education. The development of Chetana can be traced as given below.

No	Name of the Institutions	Year of Establishment
1	Chetana's H.S. College of Commerce and Economics, Mumbai	1970
3	Chetana's R.K. Institute of Management & Research, Mumbai	1981
5	Chetana's Institute of Management and Research, Mumbai	1996
6	Chetana's English Medium School, Faizpur	2016

### **Chetana's Degree College:**

The academic activities of Chetana College commenced from 16<sup>th</sup> June 1970 with 300 students in each session. Initially it was started as a single faculty Degree College with nomenclature "Chetana College". Renowned social organization, Hazarimal Somani Memorial Trust donated Rs. 3 lakhs for the development of the College. The name of renowned industrialist was respectfully adopted for the name of college. In the year 1992, permission was granted by the Maharashtra Govt. to start Faculty of Arts. This way the name of Smt. Kusumtai Chaudhari was aptly given considering her contribution to education and social development. Courses in Self Finance were commenced with the faculty of Arts, Commerce and Science. This College is permanently affiliated with University of Mumbai and the University Grant Commission awarded 2(f) and 12(B) status. In the year 2017 NAAC Re-accredited with A Grade for its third cycle. The Vision, Mission and objectives of the College can be describe as under

#### **Vision:**

To evolve as an institution of academic, cultural excellence and create an urge to enrich the personality of students to serve humanity as one global family.

#### **Mission:**

To impart Quality Education to students and mould them into responsible citizens and dynamic leaders of resurgent India.

#### **Objectives:**

- to bring educational opportunities within the reach of the underprivileged section of the society;
- to ensure holistic growth of students by encouraging their active participation in co-curricular/extra-curricular activities;
- to impart value based quality education;
- to inculcate a sense of belonging among students and the staff for the smooth and successful functioning of the institution;
- to ensure justice and fair play in all academic and non-academic matters affecting students and the staff;
- to encourage students to aspire for higher achievements and help them unleash their latent abilities and realize their cherished goals;

- to stimulate teachers to continuously enrich their knowledge for the benefit of students and for the well-being of the society.

**Courses run by the College.**

Sr.No.	Title of the Course	Year of Commencement
<b>Junior College:</b>		
01	Commerce	1976
02	Arts	1990
03	MCVC	1992
<b>Degree College:</b>		
05	Commerce	1970
06	Arts	1992
<b>Self-Finance Courses:</b>		
07	B.M.S.	2001
08	B.A.F.	2004
09	B.M.M.	2010
10	B. Sc. IT	2014
<b>Post Graduate:</b>		
11	M. Com. – Management	2005
12	M. Com. – Accountancy	2007
13	M. Com. – Banking & Finance	2016
<b>Research Centre:</b>		
14	Ph.D.	2009
<b>Y.C. Maharashtra Open University:</b>		
15	B.A./B.Com. (Marathi Medium)	1995
16	B. Com.(English Medium)	2000
17	M.A. (Marathi)	2011
18	M. A. (Hindi, English)	2015
19	M. B. A.	2010
20	BCA	2018
21	MCA	2018

### **Chetana's Junior College:**

In the year 1976 Chetana's Junior College was established to cater to the needs of the higher secondary students and extended this branch with faculty of Arts from the academic year 1990. MCVC section was established in the year 1992.

#### **Courses Offered**

Sr. No.	Faculty	Class		No. of Divisions	Intake capacity
01	Commerce	FYJC	XI	09	1080
		SYJC	XII	08	960
02	Arts	FYJC	XI	01	120
		SYJC	XII	01	120
03	MCVC	FYJC	XI	01	120
		SYJC	XII	01	120

#### **Subjects**

No.	FYJC Commerce	FYJC Arts	FYJC MCVC
01	English	English	English
02	Marathi/Hindi	Marathi	Hindi
03	Economics	Hindi	General Foundation Course
04	Book keeping & Accountancy	Economics	Accounting & Office Management
05	Organisation of Commerce	Sociology	Banking, Financial Services & Insurance
06	Secretarial Practice OR Math & Stat	Co-operation	Marketing & Retail Management
07	Environmental Education	Environmental Education	Environmental Education
08	Physical Education	Physical Education	Physical Education

**Subjects opted by the student at FYJC level must be continued in SYJC. As per norms of the Board; change in subjects will not be consider in any circumstances at SYJC.**

#### **Guidelines for Admission:**

Parents and students are requested to go through the notification issued by the Department of Education, Government of Maharashtra before seeking admission. Follow the guidelines relating to online admission procedure given in the circular, prospectus and the notices displayed on the Notice Boards. The process of admission for the first year of Higher Secondary course will be conducted as per the guidelines issued by the Government of Maharashtra. The Principal reserves the right to amend and modify the guidelines as and when the amendments and modification are directed by the authorities.

**Eligibility:**

- i. As per the guidelines issued by the Government of Maharashtra, A student must have passed Std. X (Secondary School Certificate Examination) conducted by any statutory board.
- ii. The admission of students belonging to the states other than the Maharashtra State will be confirmed after submitting Certificate of Migration and Eligibility Certificate issued by the Divisional Secretary. It should be noted that the candidate has to deposit prescribed fee for the getting eligibility certificate from the office of the Maharashtra State Board of Secondary and Higher Secondary Examination.

As soon as the admission of the student is confirmed by the authorities, the student has to deposit prescribed fee in the bank, within stipulated time, failing which admission will be considered as cancelled.

**iii. Reservation:**

As per the directives issued by the Government of Maharashtra, seats will be reserved for students belonging to backward classes and other category, if any. The Student who fail to process or submit the online scholarship or free ship form with the concern department will have to pay full fee before the examination conducted in first term.

**Fee Structure**

Heads	F. Y. J. C.			
	Commerce / Arts		MCVC	
Particulars	Open	Girls Freeship/ Res.	Open	Girls Freeship/ Res.
Tuition Fee	240	0	240	0
Term Fee	40	0	40	0
Admission Fee	20	0	20	0
Identity and Library Card	100	100	100	100
Examination Fee	500	500	500	500
Workshop Fee	0	0	80	80
Development Fund	500	500	500	500
Utility Fund	200	200	200	200
Student Aid Fund	50	50	50	50
Statement of Marks	100	100	100	100
Magazine Fee	100	100	100	100
Gymkhana Fee	200	200	200	200
Library Fee	100	100	100	100
Cultural Activity Fee	200	200	200	200
Disaster Fund	50	50	50	50
Group Insurance Premium	20	20	20	20
<b>Total</b>	<b>2420</b>	<b>2120</b>	<b>2500</b>	<b>2100</b>

**Refund of Fee:**

Fees once paid will not be refunded in any circumstances except the guidelines, if any; issued by the Dept. of Education, Government of Maharashtra.

**College timings**

Lecture Timing	12.30 p.m. - 5.30 p.m.
Office Administration	9.0 a.m. - 4.30 p.m.
Cash Counter	9.30 a.m. - 12.30 p.m.
Lunch Time	1.0 p.m. - 1.30 p.m.
Library Timing	7.0 a.m. - 5.00 p.m.
Reading Room	5.0 p.m.- 8.0 p.m.

**Examination**

- Examination will be conducted as per the norms issued by the Maharashtra state Board of Secondary and Higher secondary Education.
- As per the guidelines issued by the Board, External and Internal, if any; examinations of F. Y. J. C. will be conducted by the college.
- The yearend examination of S. Y. J. C. will be conducted by the Board.

**UNFAIR MEANS:**

- Copying or using unfair means at examination is an offence, and a student found using unfair means may be handed over to the police and may have to suffer the consequences of legal action. Students should, therefore, resist from the use of Unfair Means at the time of examination.

**CODE OF CONDUCT**

Discipline is a prerequisite for a healthy academic environment on the campus. Students are required to maintain discipline in the college premises. The following are the broad rules of discipline, which will have to be scrupulously observed by all students. Any violation of these shall result in disciplinary action being taken on the concerned student or students.

1. Students must maintain silence during lectures. They should be punctual, regular and polite. Any attempt to interrupt teaching is severely discouraged.
2. Students should not stand outside the college gate or sit on the staircase of the nearby residential buildings. Strict action will be taken against the offenders.
3. Students must attend all classes, tutorials regularly according to the time-table. Students failing to have minimum 75% attendance in each subject will not be



allowed to appear for examination as per the guidelines laid down by the competent authorities.

4. A student having serious default in attendance will not be granted terms.
5. Students are to be present for all co-curricular and extra-curricular activities organized for the overall development of the students.
6. Association with private coaching classes will not be accepted by the College.
7. Submission of project / assignments should be on time.
8. Students must take proper care of the college property and help the college authorities in keeping the premises neat and clean. Any damage done to the college property is a breach of discipline and will be severely dealt with.
9. No person shall be invited by students to address a college meeting or society without the prior permission of the Principal. Even in college debates it is necessary to get all the subjects proposed for discussion approved previously and such debates should be held under the President-ship of a person approved by the Principal and No Society/Association can be formed without the permission of the College.
10. It is duty of the student to register themselves as a voter in their respective constituency.
11. Students shall abide by the rules and regulations in force at present or that may thereafter be made for the college. They shall do nothing either inside or outside the college that will interfere with its orderly administration or affect its public image. Guardians/Parents are expected to have agreed to the rules while allowing their wards to join the college. They are also expected to have undertaken to submit to normal enforcement of the rules of discipline. In all matters of discipline, the Principal's decision shall be final.
12. If for any reason, in the opinion of the Principal (which shall be final), the continuance of a student in the college is deemed detrimental to the best interests of the college, he may ask such student to leave the college without assigning any reason for his decision. The decision of the Principal in all matters relating to the college shall be final / conclusive.
13. The students are advised not to carry mobile sets with them in the college. The college is not responsible for any theft or damage to mobile sets. Carrying of mobile phones in the examination hall is not allowed.
14. Malpractice at the examinations shall be strictly dealt with. The quantum of punishment for students found guilty of malpractice depends upon the nature of malpractice. The punishment varies from being debarred from appearing at examination for a minimum of 1 year to maximum of 5 years.
15. Participation in Ragging is strictly forbidden, even if the act is committed outside the college campus. Admission of such students will be cancelled and it will report to legal authorities for further action.
16. Smoking is strictly prohibited on the college premises.
17. Students should follow the day to day dress code laid out by the authorities and ensure that they wear decent clothes, everyday. Specific dress code instructions given for activities, visits etc. should be adhered to scrupulously, failing which, the

student concerned could be debarred from the activities. Violation of dress code shall result in strict disciplinary action.

18. Students must wear their Identity Card in the college campus every day. No student shall be allowed in the college premises without his/her identity card, which must be produced whenever demanded by any member of the staff. No student will be allowed to attend classes, test, examination etc; unless She/he has her/his Identity Card with her /him.
19. In case the original Identity Card is lost by a student or is mutilated in any way, student should submit an application to the Principal for issue of a duplicate identity card.
20. College administration will not be responsible for loss of any personal belongings including electronic gadgets in the college premises.

## SCHOLARSHIPS

Name of the Scholarship/ free ship
GOI Scholarship for S.C/S.T. students.
GOI Scholarship for VJNT/OBC/SBC students.
Free-ship for SC/ST students
Free-ship for VJNT/OBC/SBC students.
Girls Free-ship for S.C/S.T. students.
Free-ship for EBC
Govt. of India Scholarship for Minority Students.
Other scholarships and Freeship

## Awards to Meritorious Students:

Prof. Navin H. Kisnadwala: Prof. Navin Kisnadwala Mem Prize	1 <sup>st</sup> in Book Keeping, F.Y.J.C. 1 <sup>st</sup> in Book Keeping, S.Y.J.C.
Shri Raju Pai (Ramnath Mangal Karyalaya) Shri Keshavrao N. Pai Mem. Prize	1 <sup>st</sup> Rank Holder, F.Y.J.C. Commerce 2 <sup>nd</sup> Rank Holder, F.Y.J.C. Commerce 1 <sup>st</sup> Rank Holder, S.Y.J.C. Commerce 2 <sup>nd</sup> Rank Holder, S.Y.J.C. Commerce
Prof. (Smt.) Vandana Joshi: Smt. Saraswati K. Shastri Mem. Prize Shri Gajanan R. Joshi Mem. Prize Shri Keshav Shastri Mem. Prize	Best Student of Jr. College 1 <sup>st</sup> in Hindi, S.Y.J.C. (Arts) 1 <sup>st</sup> in Hindi, F.Y.J.C. (Arts)
Prof. Subhash V. Patil: Shri. Dattatraj Vithalrao Patil Mem. Prize	1 <sup>st</sup> in Book Keeping, S.Y.J.C. 2 <sup>nd</sup> in Book Keeping, S.Y.J.C.
Mr. Kanubhai Patel (Father of Mr. Mitesh Patel, Ex-Student 1980-85): Shri. Kanubhai Patel Mem. Prize	1 <sup>st</sup> in Economics, F.Y.J.C./S.Y.J.C. taken together

Prof. D.C. Trivedi: Late Meerabai Chhogalal Trivedi	1 <sup>st</sup> in Book Keeping, S.Y.J.C. 1 <sup>st</sup> in O.C., S.Y.J.C. 1 <sup>st</sup> in S.P., S.Y.J.C.
Prof (Smt.) Vidya Pawar: Shri. Sudhir Dattaram Pawar Mem. Prize	The Best Athlete (Boys), Jr.College The Best All Rounder N.C.C. Cadet
Prof. Prakash Birare: Dr. Babasaheb Ambedkar Mem. Prize	1 <sup>st</sup> in English, F.Y.J.C. Commerce 1 <sup>st</sup> in English, S.Y.J.C. Commerce
Smt. Kusumtai Chaudhari Mem. Prize	1 <sup>st</sup> in Marathi, S.Y.J.C.

### Y.C.M.O.U.Study Centre:

The YCMOU Centre caters to the needs of those students, who are unable to get education in regular courses. This centre has approved undergraduate and postgraduate Departments in the faculty of Arts and Commerce. The Department of Management Studies is one of the reputed Department runs the MBA course affiliated to YCMOU. Now there are near about Two thousand part time students' gets higher Education in this Centre.

The college has been a recognized study center for Yashwantrao Chavan Maharashtra Open University, Nasik since 1998. This is one of our extension activities providing opportunities in higher education to those who could not pursue conventional, full time college education for the various reasons.

### **Courses Offered:**

<b>Courses</b>	<b>Medium</b>	<b>Eligibility</b>
Preparatory	Marathi & English	Passed Fourth Std.
B.A.	Marathi	Passed Preparatory or H.S.C.
B.Com	Marathi & English	Passed Preparatory or H.S.C.
M.A.	Marathi	Any Graduate
M.B.A. General	English	Any Graduate with 45% marks have to clear entrance test
BCA	English	XII Pass with Mathematics
MCA	English	Any Graduate with Math at HSC

### **Fees (Approximately):**

<b>Preparatory</b>	Rs. 500/-
<b>Degree Courses B.A. &amp; B.Com:</b>	Rs. 1250/- for FYB.Com & B.A.
	Rs. 1450/- for S.Y.B.Com & B.A.
	Rs. 1650/- for T.Y.B.A. & B.Com
<b>M.A. (Duration: 2 years):</b>	Rs. 6000/- per year
<b>M.B.A. General (Duration: 2 years):</b>	Rs. 12,500/- per year
<b>BCA</b>	Rs. 19000/- for First Year
<b>MCA</b>	Rs. 25000/- for First Year

### Documents required for Admission in F.Y.J.C Commerce./Arts

No.	Title of Document	No. of Copies	Tick ✓
01	Original online copy for college	01	
02	Original plus three photo copies of SSC Mark-sheet;	01+03	
03	Attested copy of School Leaving Certificate;	01	
04	Photo copy of Ration Card.	01	
05	Photo copy of Aadhar Card.	01	
06	Photo copy of Voter ID	01	
07	Photo copy of PAN Card	01	
08	Attested copy of Caste Certificate, if applicable.	01	
09	Attested copy of Non-Creamy Layer Certificate, if applicable.	01	
10	Income Certificate issued by Tahsildar or Form No. 16A.	01	



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission.*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Chetana's Hazarimal Somani College of Commerce  
& Economics Smt. Kusumtai Chaudhari College of Arts  
Bandra (East), Mumbai, affiliated to University of Mumbai, Maharashtra as  
Accredited  
with CGPA of 3.10 on four point scale  
at A grade*

*Date : January 29, 2009*



*[Signature]*  
Director



# Chetana's

**Hazarimal Somani College of Commerce and Economics,  
Smt. Kusumtai Chaudhari College of Arts.**  
(Permanently Affiliated to University of Mumbai)

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**Email:** chetanahscc@yahoo.com **Website:** <http://chetanacollege.in>